



**CITY OF MARQUETTE HEIGHTS
LIBERTY HALL & PARK PAVILIONS
RENTAL APPLICATION**

Date of Application: ____/____/____

Name of Person/Organization: _____

Address: _____

Contact Person: _____

Contact Phone: _____

LIBERTY HALL ☐ **INDEPENDENCE PARK** ☐ **MARQUETTE HEIGHTS PARK** ☐

Event Date/s:

Event Time/s (check): Independence Park / Marquette Heights Park:

Please enter the 4-hour time block you are requesting

Fee \$35 Resident / \$55 Non-resident

Liberty Hall: Please enter the 4-hour time block you are requesting

Fee: \$100 Residents/ \$150 Non-residents

Event Description: _____ Approx. No. Attendees: _____

Liberty Hall only: Will alcohol be served? *If yes, you must provide a Certificate of Insurance copy* NO ☐

I/We, the undersigned, _____ (*applicant*) do hereby apply to use the above-indicated rental for the above stated purpose, on the stated date at the stated time. The undersigned acknowledges that he or she has been provided with a copy of the Rules and Regulation pertaining to the use of the Facility and certifies that he, she or the organization on whose behalf this application is filed will observe and adhere to all such rules and regulations.

Signature of Applicant

____/____/____
Date

Print the name of person signing and the name of organization (if applicable): _____

****PLEASE PUT TABLES BACK WHERE THEY WERE, IF YOU MOVE THEM****

****PLEASE NOTE THAT NO VEHICLES ARE ALLOWED ON THE GRASS AT ANY TIME****

(For Office Use Only)

Description of Renter:

☐ Charitable Organization
☐ Municipal Organization
☐ Local Group

☐ Hobby Group/Service Org.
☐ Commercial Group
☐ Outside Group

☐ Youth Group
☐ Private Party
☐ Fundraiser
☐ Non-Fundraiser

Proof of Insurance received: ____/____/____

Deposit Required: ☐ Yes ☐ No Amount _____ Date Returned: ____/____/____

Rental Fee Required: ☐ Yes ☐ No Amount: _____ Copy of Rules given to Applicant ☐

