

# MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



## Marquette Heights Fire Department Business Meeting Minutes March 02, 2024

### APPLICANTS/TRAINEES PRESENT

### APPLICANTS/TRAINEES ABSENT

C. Stanley  
D. Davis

### MEMBERS PRESENT

### MEMBERS ABSENT

B. Ingles  
N. Kerley  
T. Bartlett  
C.A. Hermacinski  
C. Cadwell  
J. Fowler  
J. Hessling  
J. Carpentier  
A. Adams

C.L. Hermacinski  
B. Fortier  
E. Bartlett

### MEMBERS ON LEAVE

D. Painter

### CADETS PRESENT

### CADETS ABSENT

G. Weiss

### GUESTS PRESENT

Meeting called to order by C. A. Hermacinski at 0833 hours.  
Pledge led by: C. Cadwell

## **MINUTES OF PREVIOUS MEETING(S)**

- February Executive Board meeting minutes have been approved.
- Corrections:
  - None
- Additions:
  - None
- Motion to approve minutes of the February business meeting: J. Hessling
  - Seconded: T. Bartlett
  - Motion carried.

### **Chief: C.A. Hermacinski**

- FF of the month - T. Bartlett for Banquet.
- There will be a MABAS drill on March 16th for ADM, more to come.
- Have signed an agreement with PS Trax. We have a 1-year agreement.

### **Assistant Chief: T. Bartlett**

- Ordered uniforms for A. Adams, N. Kerley and E. Bartlett.
- Response to calls in town and you are not clear to drive an engine, you are allowed to drive 311 to the scene.

### **Captain: J. Fowler**

- March 7th squad training patient assessment
- March 17th Department training on live fire training at Spook Hollow.
- April 4th squad training will be R.I.T.

### **Rescue Lt.: N. Kerley**

- March 6th PAEMS CEU night will be about mass casualty, 6:30 pm - 8:30pm.
- Training on Thursday will be on assessment, if you have your own stethoscope and you prefer to use it bring it with you, will be doing vitals as well.

### **Assistant Rescue Lt.: C.L. Hermacinski**

- QAs are done.
- If we take vitals on any patient, a patient care report needs to be done.
- Working with Andy on a bag for 311.

### **Treasurer: J. Carpentier**

- Reviewed February's treasurer's report:
  - Motion to approve February's treasurer's report: J. Hessling
  - Seconded: N. Kerley
  - Amend the motion to notate the treasurers report to reflect \$20,000 that is Foreign Fire Tax money that is in savings: T. Bartlett
  - Seconded: J. Fowler
  - Discussion on creating another savings and checking account designated for foreign fire tax.
  - Motion carried.

**Secretary: C. Cadwell**

- The Tazewell County meeting will be on 3/13/24 at 7:00 pm at the Minier Fire Department.

**Fire Inspector: J. Hessling**

- No Report

**REPORTS OF COMMITTEES**

**Cadet Program: T. Bartlett**

- March 10th at 9am will do air packs and search and rescue if time allows.
- City council meetings were open to Cadet age ranges of 8th grade to 17 years old.
- Cadet program will now allow kids in 8th grade to 17 years old, will amend the cadet program application and by laws.
- Would like either Emma or Brevin to be first in a spotlight on Facebook as cadet program graduates.

**Maintenance Chairman: J. Carpentier**

- Like to set up spring cleaning before Easter- March 16th at 10 am.

**Squad 311: C.L. Hermacinski**

- Truck report done beside car wash.
- Oil still needs to be changed, need to get the oil.
- Looking at a bag for 311, discussion on what is needed for it.
  - Motion to spend up to \$300 for a bag for 311: J. Hessling
  - Seconded: J. Fowler
  - Carried.

**Engine 312: J. Hessling**

- Monthly report is done.
- Change out the batteries on the air packs, one pack would not come on correctly, currently out of service.
- lantern still not working.
- Need seals serviced on deck gun. will run detergent through the pump and lines.
- Double check packs when put back in service, strap not back in service, connection not fully attached.
- Need to put a pack back, you need to have someone verify that the pack is in ready status before going back in service.

**Engine 313: A. Adams**

- The truck is out of service. all three belts are found and ordered.
- Truck report is done.
- Want to order brackets for an engineer's pack and 2 spare bottles, and I also want to get a mount for the extrication tools.
  - Motion to spend up to \$1500 from foreign fire tax: T. Bartlett
  - Seconded: J. Hessling
  - Carried.

- Thank you to Chelsea for getting the stair chair from the Washington Fire Department.

#### **Ranger 314: J. Carpentier**

- The truck report is not done yet. will be getting it done.
- Tank has been filled up.

#### **Membership: C.L Hermacinski**

- No Report

#### **By-Laws: T. Bartlett**

- No Report

#### **Ways and Means: B. Ingles**

- La Gondola fundraiser is on May 8th.
- Jimbo's Jumbo will be on June 27th. 15% is what we will get.
- Will get a hold of Pizza Ranch to set up another fundraiser there.

#### **Social Activities**

- June 8th for our next get together, we will cookout, more to come. Check with the city office for the Independence park pavilion's availability.

#### **Health and Wellness: B. Ingles**

- Talk to Jenny about getting with the girl that does the yoga classes to see if she would do classes for our department.
- Looking at doing a walk in August.
- Congratulations to Tony on winning the weight loss challenge.
- August 18th will be the maintenance part of the weight loss challenge.

#### **Safety: T. Bartlett**

- Be Safe

#### **Old Business**

- We need 4 clipboards; Chris will go purchase them.

#### **New Business**

- Can we look at getting a different style shirt for when we do our t-shirt order? will look at this with screen graphics.
- District 102 wants to know if we want to be a part of their auction. We should give a \$100 donation and ride in the fire truck.
- Will be looking at quotes for tires for Ranger 314.
- Motion to spend \$500 to Enhance the future scholarship: T. Bartlett
  - Seconded: A. Adams
  - Carried.

- Motion to spend up to \$500 on delineator posts: J. Fowler
  - Seconded: A. Adams
  - 6 aye, 1 nay
  - Motion carried.

**Good of the Department.**

- March 31st is Easter. Ashten Cadwell reached out about her consumers at work filling easter eggs. We will send one age group at a time for them to fill.
- March 23rd for Easter egg filling if needed.
- March 31st at noon, Class B uniform, long or short sleeve will be determined.
- Thank you, J. Fowler, for bringing breakfast.
- E. Bartlett will be bringing breakfast next month.

**Payment of Outstanding Bills**

- None

Motion to Adjourn: T. Bartlett

Seconded: J. Fowler

Meeting adjourned at 1043 hours.

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## REGULAR BUSINESS MEETING

### FEBRUARY 2024 TREASURER'S REPORT

<b>PETTY CASH ACCOUNT BEGINNING BALANCE</b>		<b>\$ 77.52</b>	
	Receipts:	Expenditures:	
1	-	1	-
2	-	2	-
	Receipts Total \$ -	Expenditures Total \$ -	

**PETTY CASH ACCOUNT NEW BALANCE** **\$ 77.52**

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<b>GENERAL FUND BEGINNING BALANCE</b>		<b>\$ 2,873.40</b>	
	Receipts:	Expenditures:	
1 Interest	\$ 0.06	1 Artistic Flowers (B. Robbins)	\$ 57.50
2 Quarterly Allowance	\$ 600.00	2 Visa (Easter)	\$ 712.29
3 Xfer From Savings	\$ 7,000.00	3 Screen Graphics (embroidery)	\$ 160.00
4	-	4 Alexander's (banquet)	\$ 3,371.63
5	-	5 MHRA (sponsonship)	\$ 500.00
6	-	6 Station 2 (Exec board gifts)	\$ 120.00
7	-	7 Walmart (TCFA)	\$ 65.68
8	-	8 LaGondola (TCFA)	\$ 350.50
9	-	9 T. Bartlett (weight loss)	\$ 110.00
10	-	10 B. Ingles (reimb Vday Prty)	\$ 214.62
	Receipts Total \$ 7,600.06	Expenditures Total \$ 5,662.22	

**GENERAL FUND NEW BALANCE** **\$ 4,811.24**

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<b>FOREIGN FIRE TAX BEGINNING BALANCE</b>		<b>\$ 2,697.61</b>	
	Receipts:	Expenditures:	
1	-	1	-
2	-	2	-
	Receipts Total \$ -	Expenditures Total \$ -	

**FOREIGN FIRE TAX NEW BALANCE** **\$ 2,697.61**

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**CHECKING ACCOUNT BALANCE** **\$ 7,508.85**

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<b>SAVINGS ACCOUNT BEGINNING BALANCE</b>		<b>\$ 40,832.51</b>	
	Receipts:	Expenditures:	
1 Interest	\$ 8.11	1 Xfer To Checking	\$ 7,000.00
	Receipts Total \$ 8.11	Expenditures Total \$ 7,000.00	

**SAVINGS ACCOUNT NEW BALANCE** **\$ 33,840.62**

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**TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES** **\$ 41,426.99**

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Submitted by Treasurer *Joshua Carpentier*