

# MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



## Marquette Heights Fire Department Business Meeting Minutes December 02, 2023

### APPLICANTS/TRAINEEES PRESENT

D. Davis

### APPLICANTS/TRAINEEES ABSENT

### MEMBERS PRESENT

B. Ingles  
N. Kerley  
T. Bartlett  
C. Hermacinski  
C. Cadwell  
C. Stanley  
J. Fowler  
J. Hessling  
C.L. Hermacinski  
J. Carpentier  
E. Bartlett  
A. Adams

### MEMBERS ABSENT

B. Fortier

### MEMBERS ON LEAVE

D. Painter

### CADETS PRESENT

### CADETS ABSENT

G. Weiss

### GUESTS PRESENT

Meeting called to order by C. A. Hermacinski at 0830 hours.  
Pledge led by: C. A. Hermacinski

### **MINUTES OF PREVIOUS MEETING(S)**

- November Executive Board meeting minutes have been approved.
- Corrections:
  - None
- Additions:
  - None
- Motion to approve minutes of the Month business meeting: J. Fowler
  - Seconded: C. L. Hermacinski
  - Motion carried.

### **Chief: C.A. Hermacinski**

- FF of the month - N. Kerley, J. Fowler, T. Bartlett, J. Carpentier for Pekin parade
- If anyone receives a citizen report about anything related to the department, please direct them to the chief and let the chief address the issue.
- We have already set a record for calls for the year.
- We are now covering Creve Coeur tonight from 1800-0000 for their Christmas party. We are standing by at our fire deck. Please be there if you can. Thank you.

\*\*\*Meeting paused at 0833 for a call.

\*\*\*Meeting resumes 0934

### **Assistant Chief: T. Bartlett**

- N. Kerley and D. Davis have been fitted for gear and their new gear has been ordered.
- E. Bartlett's name tag came in, but it was the wrong style. It has been addressed with the vendor and re-ordered.

### **Captain: C. Cadwell**

- Dec 7 is squad training on soft tissues and burn injuries.
- Dec 10 is department training (moved from Dec 17 per Chief's approval) and is mandatory training. Training will be on medication review.

### **Rescue Lt.: N. Kerley**

- Dec 6 at 1900 is PAEMS CEU night.
- New CPR training package has been received and we will be having CPR training next month. All members are required to attend to get CPR certification.
- Any calls regarding "sick person" please everyone on the call wear a mask.

### **Assistant Rescue Lt.: C.L. Hermacinski**

- QAs are NOT done yet. They will be done soon.

**Treasurer: J. Fowler**

- Reviewed November's treasurer's report:
  - Motion to approve November's treasurer's report: J. Hessling
  - Seconded: N. Kerley
  - Motion carried.

**Secretary: J. Carpentier**

- The Tazewell County meeting will be on 12/13/23 at 7:00 pm at the Hopedale Fire Department.
- Notice of Election will be going up on the meeting room door after the meeting.
- Flowers were ordered and delivered to Brian Robbins for the passing of his father.

**Fire Inspector: J. Hessling**

- Rogers School will have a fire drill next week. Chief Hermacinski will administer the fire drill.
- The new thrift shop and the boutique still need inspected and will be done this week.

**REPORTS OF COMMITTEES**

**Cadet Program: C. Cadwell**

- Cadet training will be done with department training this month on Dec 10.

**Maintenance Chairman: J. Carpentier**

- DEF has been purchased.
- J. Carpentier is going to make some lanyards with glow in the dark paracord and golf balls to keep the pins for the pressurized water extinguishers from getting lost and to help make it easier to pull the pins with gloves on.

**Squad 311: C.A. Hermacinski**

- Still needs fuel key.
- Lock on the hatch needs reconnected.

**Engine 312: J. Hessling**

- Almost done with monthly report.
- One airpak is currently out of service because of stuck regulator.
- One lantern in the back is charging and working. One is still being worked on.
- J. Fowler proposed purchasing new lanterns. The Chief instructed him to check into pricing.

**Engine 313: J. Fowler**

- The truck report was done but J. Fowler is going to go back through and double check the air bottles.
- The coolant leak is getting worse and needs to be addressed soon.

**Ranger 314: C.L. Hermacinski**

- The truck report is done except for drive time.
- Tank has been emptied and winterized.

**Membership: C.L Hermacinski**

- No report

**By-Laws: T. Bartlett**

- No report

**Ways and Means: B. Ingles**

- No report

**Social Activities**

- The department Christmas party is today at 1300. After the meeting, T. Bartlett needs some help preparing.

**Health and Wellness: B. Ingles**

- No report

**Safety: T. Bartlett**

- BE SAFE!!! Make good decisions!

**Old Business**

- Our stuffed dogs finally came in, but they are NOT the ones we wanted. Chief Hermacinski contacted the company and found out that they do not make those anymore and these are like the old ones, and we will stick with those for now.
- C. Stanley has raised a concern about communication with North Pekin regarding the food basket donations. Chief Hermacinski will talk to Chief Plemmons about the future of the holiday food basket program.
- We are going to do everything with the food baskets at Marquette School gym instead of Liberty Hall.
- Boxes will be picked up at Pekin Insurance at 1300 on Friday December 15. We need trucks/vehicles to help please!
- Everything needs sorted out the morning of Saturday December 16 at 0800. Be at Marquette School at 0800 please to help. This is a big undertaking and the more help, the better.
- Sunday December 17 at 0700 is shopping at Walmart and delivery will be at 1300.

### **New Business**

- B. Ingles makes a motion to purchase candy canes. Chief Hermacinski approved up to \$75 for purchasing candy canes for Christmas Eve.
- J. Fowler wants to purchase new metal clipboards for the engine. The Chief will approve the purchase when they are found because it will be under \$100.

### **Good of the Department.**

- Thanks J. Hessling for bringing in breakfast.
- C. L. Hermacinski will bring breakfast next month.
- Signups for the Christmas Eve Santa event will be up after the meeting.
- Community Christmas Tree Lighting is tomorrow Sunday December 3 at 1800. Be at the firehouse at 1730 in Class B uniform with no tie. The Fire Department will be serving hot cocoa.

### **Payment of Outstanding Bills**

- Vendor that provided the stuffed dogs.

Motion to Adjourn: T. Bartlett

Seconded: C. L. Hermacinski

Meeting adjourned at 1017 hours.

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## REGULAR BUSINESS MEETING

### NOVEMBER 2023 TREASURER'S REPORT

PETTY CASH ACCOUNT BEGINNING BALANCE \$ 100.12

Receipts:		Expenditures:	
1	-	1	-
2	-	2	-
Receipts Total \$ -		Expenditures Total \$ -	

PETTY CASH ACCOUNT NEW BALANCE \$ 100.12

GENERAL FUND BEGINNING BALANCE \$ 13,508.88

Receipts:		Expenditures:	
1 Interest	\$ 0.89	1 CA Hermacinski (SH Pizza)	\$ 67.22
2 Quarterly Allowance	\$ 600.00	2 J Hessling (Reimb Hard Drive)	\$ 81.74
3 Lisa & Rodney Joos (Reflectors)	\$ 40.00	3 J Fowler (Reimburse Anchors)	\$ 47.28
4 Nan & Dean Kleffman	\$ 50.00	4 CA Hermacinski (Reimb BLS INST)	\$ 176.59
5	-	5 T Bartlett (Christmas Party)	\$ 644.63
6	-	6	-
Receipts Total \$ 690.89		Expenditures Total \$ 1,017.46	

GENERAL FUND NEW BALANCE \$ 13,182.31

FOREIGN FIRE TAX BEGINNING BALANCE \$ 22,697.61

Receipts:		Expenditures:	
1	-	1	-
2	-	2	-
Receipts Total \$ -		Expenditures Total \$ -	

FOREIGN FIRE TAX NEW BALANCE \$ 22,697.61

CHECKING ACCOUNT BALANCE \$ 35,879.92

SAVINGS ACCOUNT BEGINNING BALANCE \$ 12,106.83

Receipts: Expenditures:

1 Interest \$ 2.49 1 -

Receipts Total \$ 2.49 Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE \$ 12,109.32

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TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES \$ 48,089.36

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Submitted by Treasurer Joshua Fowler