

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



Marquette Heights Fire Department Business Meeting Minutes November 04, 2023

APPLICANTS/TRAINEES PRESENT

E. Bartlett
A. Adams

APPLICANTS/TRAINEES ABSENT

D. Davis

MEMBERS PRESENT

N. Kerley
C. Hermacinski
C. Cadwell
J. Fowler
J. Hessling
C.L. Hermacinski
J. Carpentier

MEMBERS ABSENT

B. Ingles
T. Bartlett
C. Stanley
B. Fortier

MEMBERS ON LEAVE

D. Painter

CADETS PRESENT

CADETS ABSENT

GUESTS PRESENT

Meeting called to order by C. A. Hermacinski at 0832 hours
Pledge led by: A. Adams

MINUTES OF PREVIOUS MEETING(S)

- October Executive Board meeting minutes have been approved
- Corrections:
 - None
- Additions:
 - None
- Motion to approve minutes of the October business meeting: J. Hessling
 - Seconded: C. L. Hermacinski
 - Motion carried

Chief: C.A. Hermacinski

- FF of the month - B. Ingles and J. Fowler for handing out candy on Halloween and B. Ingles and C. L. Hermacinski for trunk or treat at the school.
- Don't forget to turn your clocks back tonight!
- December 3rd at 1800 is the Christmas Tree Lighting. Be at the deck in Class B at 1730
- Winter Wonderland Parade in Pekin is November 26. Lineup is at 1430. Leave the deck no later than 1415. We need at least 2 people to commit. J. Fowler and N. Kerley are the first 2 to commit.

Assistant Chief: T. Bartlett

- Job shirts are in. Get your money to T. Bartlett or J. Fowler if you ordered a personal one.

Captain: C. Cadwell

- November 19 is department training. Obstacle course and FF rehab.
- December 7 Squad Training is on soft tissue and burn injuries.
- December department training is moved to December 10 because of food baskets and is on medication review.
- If you need to make up a training, get a hold of C. Cadwell or N. Kerley

Rescue Lt.: N. Kerley

- December 6 at 1900 is the next PAEMS CEU night
- Next protocol is up on the board.
- Still have not heard anything back on the 2024 training schedule. Assume we are good to go.

Assistant Rescue Lt.: C.L. Hermacinski

- QA's are done

Treasurer: J. Fowler

- Reviewed October's treasurer's report: Submitted

- Motion to approve October's treasurer's report: J. Hessling
- Seconded: C.L. Hermacinski
- Motion carried.

Secretary: J. Carpentier

- The Tazewell County meeting will be on 11/08/23 at 7:00 pm at the Green Valley Fire Department.

Fire Inspector: J. Hessling

- Spook Hollow went smoothly.
- Fire drills at the schools went well. Thank you to all who helped.
- A new salon and a thrift shop are moving into the MH business district. He still has 3 inspections to do before the end of the year.

REPORTS OF COMMITTEES

Cadet Program: C. Cadwell

- November 12 is cadet training and will be an obstacle course.

Maintenance Chairman: J. Carpentier

- Thanks to J. Fowler for fixing the pulley for the tarp hanger.
- The HVAC system has been replaced.

Squad 311: C.A. Hermacinski

- Worked great for Spook Hollow!
- Needs a fuel key.
- Needs a medical bag and o2 cylinder so we can run rescue calls.

Engine 312: J. Hessling

- Still have to finish up the monthly truck report.
- Hand lantern chargers are still inoperable.
- Reminder to put the pump into recycle on calls when it is below freezing temps outside.

Engine 313: J. Fowler

- Truck report is done for the exception of drive time
- The payment has come in from the insurance claim and parts have been ordered.
- The deck gun is expected to be shipped this month.
- Still has a coolant leak from the rear passenger side heater core.

Ranger 314: C.L. Hermacinski

- Truck report has been done.
- Waiting to drain the tank and pump until after this weekend due to people most likely burning leaves due to nice weather.

Membership: C.L Hermacinski

- A. Adams has completed his 2/2/2 and is eligible to move to trainee status.
- Motion to move A. Adams to trainee. C. L. Hermacinski
- Second: J. Hessling
- Motion carries
- A. Adams has requested a waiver to forgo the trainee phase and move directly to Member based on his previous experience in the fire service.
- Motion to move A. Adams from Trainee to Member due to waiver: C.L. Hermacinski
- Second: J. Fowler
- Motion carries
- A. Adams is officially a Member of the Marquette Heights Fire Department

By-Laws: T. Bartlett

- No report.

Ways and Means: B. Ingles

- No report

Social Activities

- Stella's Birthday Party is Friday November 17th at 1730.

Health and Wellness: B. Ingles

- No report

Safety: T. Bartlett

- Be safe. Make good decisions.

Old Business

- BLS instructor package on a usb thumb drive from AHA is \$160
- Hose washer is in.

New Business

- N. Kerley made a motion to purchase a BLS instructor material package for CPR training.
- Second: J. Hessling
- Motion carried
- J. Fowler was approved by Chief Hermacinski to purchase a leaf blower.
- T. Bartlett wants to set a budget for the department Christmas party.
- Motion to approve \$40 per child and \$50 for wrapping paper (up to \$700 total): J. Hessling
- Second: N. Kerley

- Motion Carried
- Motion to approve up to \$1,000 budget for food and other goods for Christmas Party: J. Hessling
- Second: J. Fowler
- Motion carried

Good of the Department.

- Thanks Nancy for bringing in breakfast.
- J. Hessling will bring breakfast next month.
- Do we still want to go to Alexander's for our annual banquet? Sounds like a resounding "YES!"
- *IMPORTANT DATES TO REMEMBER FOR NOVEMBER & DECEMBER:
 - Pictures with Santa Saturday November 18. First shift be at the deck at 0830 in Class B uniform. Second shift is from 1300-1600. We will be cleaning the deck the night before, after Stella's birthday party around 1900.
 - December 15th at 1300 we are picking up food from Marquette School. Meet at the deck 10 min prior. More info will be texted out closer to the date.
 - Sort & fill food baskets at Liberty Hall December 16 at 0800.
 - Shopping at Walmart December 17 at 0700. Dress for the weather.
 - Delivery of food baskets on December 17th at 1300. Meet at Liberty Hall at 1230.
- MH City Christmas Party at Gil's Supper Club in Hanna City is December 15 at 1730. Casual dress.

Payment of Outstanding Bills

- None

Motion to Adjourn: N. Kerley

Seconded: J. Hessling

Meeting adjourned at 0944 hours.

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REGULAR BUSINESS MEETING

OCTOBER 2023 TREASURER'S REPORT

PETTY CASH ACCOUNT BEGINNING BALANCE **\$ 44.12**

Receipts:			Expenditures:		
1 Transfer from Checking	\$	56.00	1		-
2		-	2		-
		Receipts Total \$		Expenditures Total \$	-
		56.00			-

PETTY CASH ACCOUNT NEW BALANCE **\$ 100.12**

GENERAL FUND BEGINNING BALANCE **\$ 13,503.83**

Receipts:			Expenditures:		
1 Interest	\$	0.90	1 Visa (Microwave Stand)	\$	94.99
2 Contest Prize	\$	75.00	2 Screen Graphics (Job Shirts)	\$	306.00
3 Pizza Ranch Fundraiser	\$	684.27	3 Walmart (Halloween Candy)	\$	298.13
4			4 Transfer to Petty Cash	\$	56.00
		Receipts Total \$		Expenditures Total \$	755.12
		760.17			

GENERAL FUND NEW BALANCE **\$ 13,508.88**

FOREIGN FIRE TAX BEGINNING BALANCE **\$ 22,697.61**

Receipts:			Expenditures:		
1		-	1		-
2		-	2		-
		Receipts Total \$		Expenditures Total \$	-
		-			

FOREIGN FIRE TAX NEW BALANCE **\$ 22,697.61**

CHECKING ACCOUNT BALANCE **\$ 36,206.49**

SAVINGS ACCOUNT BEGINNING BALANCE **\$ 12,104.35**

Receipts:			Expenditures:		
1 Interest	\$	2.48	1		-

Receipts Total \$ 2.48

Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE

\$ 12,106.83

TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES

\$ 48,413.44

Submitted by Treasurer Joshua Fowler

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REGULAR BUSINESS MEETING

SEPTEMBER 2023 TREASURER'S REPORT

PETTY CASH ACCOUNT BEGINNING BALANCE \$ 70.27

Receipts:		Expenditures:	
1	-	1 Walmart (Insect Traps)	\$ 26.15
2	-	2	-
Receipts Total \$ -		Expenditures Total \$ 26.15	

PETTY CASH ACCOUNT NEW BALANCE \$ 44.12

GENERAL FUND BEGINNING BALANCE \$ 16,163.65

Receipts:		Expenditures:	
1 Interest	\$ 0.71	1 Fundraiser Condiments	\$ 134.89
2 Fundraiser Donations	\$ 581.85	2 B. Ingles (Fundraiser Food)	\$ 260.43
3 Raffle	\$ 130.00	3 Alexanders (Steakburgers)	\$ 300.00
4 Station 2 Sponsorship	\$ 250.00	4 Echo Valley (Fundraiser Meat)	\$ 1,665.14
5 Fundraiser Sales	\$ 5,282.30	5 Reimb T. Bartlett (Charcoal)	\$ 61.92
6 Cash Box Change	\$ 1,200.00	6 Return Cashbox Change	\$ 1,200.00
7	-	7 Transfer to Savings	\$ 6,482.30
Receipts Total \$ 7,444.86		Expenditures Total \$ 10,104.68	

GENERAL FUND NEW BALANCE \$ 13,503.83

FOREIGN FIRE TAX BEGINNING BALANCE \$ 13,275.56

Receipts:		Expenditures:	
1 Foreign Fire Tax	\$ 9,422.05	1	-
2	-	2	-
Receipts Total \$ 9,422.05		Expenditures Total \$ -	

FOREIGN FIRE TAX NEW BALANCE \$ 22,697.61

CHECKING ACCOUNT BALANCE \$ 36,201.44

SAVINGS ACCOUNT BEGINNING BALANCE \$ 5,620.90

Receipts:
1 Interest \$ 1.15 1
2 Transfer from Checking \$ 6,482.30 2

Expenditures:
-
-

Receipts Total \$ 6,483.45

Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE \$ 12,104.35

TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES \$ 48,349.91

Submitted by Treasurer Joshua Fowler