

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



Marquette Heights Fire Department Business Meeting Minutes October 07, 2023

APPLICANTS/TRAINEES PRESENT

E. Bartlett
A. Adams

APPLICANTS/TRAINEES ABSENT

D. Davis

MEMBERS PRESENT

N. Kerley
C. Hermacinski
C. Cadwell
C. Stanley
J. Hessling
C.L. Hermacinski
J. Carpentier

MEMBERS ABSENT

B. Ingles
T. Bartlett
J. Fowler
B. Fortier
Z. Patrick

MEMBERS ON LEAVE

D. Painter

CADETS PRESENT

CADETS ABSENT

G. Weiss

GUESTS PRESENT

Meeting called to order by C.A. Hermacinski at 0832 hours
Pledge led by: C. Stanley

MINUTES OF PREVIOUS MEETING(S)

- September Executive Board meeting minutes have been approved.
- Corrections:
 - None
- Additions:
 - None
- Motion to approve minutes of the September business meeting: J. Hessling
 - Seconded: N. Kerley
 - Motion carried.

Chief: C.A. Hermacinski

- FF of the month - C.L. Hermacinski, B. Ingles, N. Kerley for the Cookout.
- Discussion about FD Social Media Policy. It will be sent out via email to all members. Please read it and adhere to it. Thank you.
- B. Ingles is working on a list of rules and regulations for the MHFD Facebook page.

Assistant Chief: T. Bartlett

- New gear has been received and is in service for J. Carpentier and E. Bartlett
- Fitting for new gear for D. Davis and N. Kerley is scheduled.

Captain: C. Cadwell

- Department training is October 22. Training will be driver's training.
- Squad training November 2 is on cardiac, diabetic and allergic reaction emergencies.
- If you miss a training and want to make it up, please see C. Cadwell and/or N. Kerley

Rescue Lt.: N. Kerley

- Next CEU night for PAEMS is November 1 at 1900
- New protocol is going on the board today.
- Training application for 2024 CEU's has been submitted to PAEMS.

Assistant Rescue Lt.: C.L. Hermacinski

- QAs are done.
- We need to do a better job at getting and documenting baseline vitals on EMS calls.
- Thank you to N. Kerley for putting the supply list up in the med cabinet.
- Please make sure to clean out trash from the medical bags, document and replace what was used on the list.

Treasurer: J. Fowler

- Reviewed September's treasurer's report:
 - Motion to approve September's treasurer's report: J. Hessling
 - Seconded: C. L. Hermacinski
 - Motion carried.

Secretary: J. Carpentier

- The Tazewell County meeting will be on 10/11/23 at 1900 at the Forman Fire Department.

Fire Inspector: J. Hessling

- Issues listed from Georgetown School have been corrected.
- Spook Hollow has been checked. Will be checked again before opening to the public.
- Fire drills for schools are still scheduled for October 19. Meet at the fire deck at 0830.
- What was Bridgeway Church has been inspected. No issues found. The building is in the process of being sold to a new church group. Will be getting new tenant information when it is made available.

REPORTS OF COMMITTEES

Cadet Program: C. Cadwell

- Cadet training is October 8 at 0900. Going over clipboard and truck locations.

Maintenance Chairman: J. Carpentier

- Extinguisher has been mounted on 314.
- If you notice any extinguishers are low on pressure or have been used and need recharged, please let J. Carpentier know ASAP.

Squad 311: C.A. Hermacinski

- Still needs to be decaled.

Engine 312: J. Hessling

- September and October truck reports have been completed.
- Blue light on top not rotating correctly.
- Two hand lanterns in the back are not charging properly.
- A tag on the pump panel was missing but has been reapplied.
- A seal on the deck gun is leaking and progressively getting worse.
- The engine is a quart low on oil. We need to identify the correct oil to use.

Engine 313: J. Fowler

- A new 4-inch cap is installed. Thank you to A. Adams for acquiring one.

Ranger 314: C.L. Hermacinski

- Truck report is done.
- A 2.5 pound ABC extinguisher has been mounted on the toolbox, behind the cab. This is primarily meant to be used on any fire that might occur on the vehicle itself due to its size.

Membership: C.L Hermacinski

- Z. Patrick is in violation for training requirements for the second time in a year and is hereby removed from the membership of the fire department.

By-Laws: T. Bartlett

- No report.

Ways and Means: B. Ingles

- No fundraisers are currently scheduled.
- Thank you to everyone who helped with the cookout fundraiser and Pizza Ranch fundraisers! They were both a great success!
- Thank you also to Station 2 for donating items for the raffle fundraiser at the cookout.

Social Activities

- Harper's 5th birthday party is on October 21 from 1300 to 1600 at Marquette School
- Andy's son is getting baptized at Bethel Lutheran Church in Morton on October 29 at 1130. All are invited to attend.

Health and Wellness: B. Ingles

- A new weight loss challenge is being planned for after January 1st.

Safety: T. Bartlett

- Be safe! Know your limits! It's ok to not be ok!

Old Business

- The hose washer will be ordered this week.
- Microwave stand funds were approved. Still needs ordered.
- The rest of the silver badges for executive board members came in.

New Business

- N. Kerley would like to investigate purchasing videos for CPR training.
- C.L. Hermacinski and B. Ingles will be doing trunk or treat at the school with 314.
Motion to spend up to \$300 for candy: J. Hessling
- Second: C. L Hermacinski
- Motion Carried.

Good of the Department.

- Thanks C. A. Hermacinski for bringing in breakfast.
- N. Kerley will bring breakfast next month.
- Halloween night J. Fowler and B. Ingles will be passing out candy on 314 unless anyone else wants to do it.
- B. Ingles got a cover for the light bar to dim it down.
- Thank you to everyone who helped with the kindergarten field trip!
- Spook Hollow is requesting 2 safety meetings every night, one at the manor and one on the trails. Meet at the deck and be ready to leave at 1730 to be at Spook Hollow every Friday and Saturday night of Spook Hollow starting Friday October 13th. Class C uniforms are required for those that have them, all others are to wear something appropriate.
- B. Ingles and C. L. Hermacinski are organizing food baskets. Important dates to remember:
 - Visits and pictures with Santa food and toy drive at the deck November 18 0900 to 1600. Two shifts: 0900 to 1200 and 1300 to 1600.
 - Sort and fill food baskets at Liberty Hall December 15 at 1800. If needed, fill baskets December 16 at 0800.
 - Shopping at Walmart December 17. Be at the deck at 7am. Dress for the weather.
 - We need to know how many trucks and trailers we will have. Hoping it is cold and would like to have an enclosed trailer that can be closed and left outside for the perishable items that need to be kept cold. Depending on what we come up with, B. Ingles will work on getting what we need vehicle-wise.
 - Delivery of the baskets will be December 17. Be at Liberty Hall at 1230.

Payment of Outstanding Bills

- None

Motion to Adjourn: C. Cadwell

Seconded: N. Kerley

The meeting adjourned at 0946 hours.