

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



Marquette Heights Fire Department Business Meeting Minutes July 01, 2023

APPLICANTS/TRAINEES PRESENT

E. Bartlett

APPLICANTS/TRAINEES ABSENT

D. Davis

MEMBERS PRESENT

B. Ingles
N. Kerley
C. Hermacinski
C. Cadwell
J. Fowler
C.L. Hermacinski
J. Carpentier

MEMBERS ABSENT

T. Bartlett
C. Stanley
J. Hessling
Z. Patrick
B. Fortier

MEMBERS ON LEAVE

D. Painter

CADETS PRESENT

CADETS ABSENT

GUESTS PRESENT

Meeting called to order by Chief Hermacinski at 0832 hours.

Pledge led by: N. Kerley

MINUTES OF PREVIOUS MEETING(S)

- June Executive Board meeting minutes have been approved.
- Corrections:
 - None
- Additions:
 - None
- Motion to approve minutes of the May business meeting: Chief Hermacinski
 - Seconded: N. Kerley
 - Motion carried.
- Motion to approve June minutes: Chief Hermacinski
 - Second: N. Kerley
 - Motion Carried

Chief: C.A. Hermacinski

- FF of the month - None
- N. Kerley has been recognized by IDPH and PAEMS for 25 years of service as an EMT. Congratulations Nancy and thank you for everything you do.

Assistant Chief: T. Bartlett

- Job shirts will be taken to the embroiderer by J. Fowler

Captain: C. Cadwell

- Thank you everyone who came to the nighttime wildlands search and rescue training.
- July 6 Squad Training: Head/spinal injuries, immobilization and moving a patient.
- July 16 Department Training: Vehicle extrication and care for MVA victim/patient
- August 3 Squad Training: Health and wellness of first responders.

Rescue Lt.: N. Kerley

- PAEMS CEU night July 5 from 7pm-9pm. Online only. Diabetic emergencies.
- Received an email from PAEMS about training available on approaching Alzheimer's patients.
- PAEMS Local Protocols are up again. Literature is now available on the bulletin board once a month.
- Trey McCoy will set up time to download "9th Brain" and train Nancy and another member on using it.
- Congratulations to Emma Bartlett on passing her CNA exam!
- Chief Hermacinski has been recognized by PAEMS for 10 years of service.
- REMINDER: If you take supplies from the medical supply cabinet, PLEASE write it down. Thank you.

Assistant Rescue Lt.: C.L. Hermacinski

- QA's have been completed.

Treasurer: J. Fowler

- Submitted June's treasurer's report for review:
 - Motion to approve June's treasurer's report: C. Cadwell
 - Seconded: N. Kerley
 - Motion carried.

Secretary: J. Carpentier

- The Tazewell County meeting will be on 07/12/23 at 7:00 pm at the Deer Creek Fire Department.

Fire Inspector: J. Hessling

- No Report

REPORTS OF COMMITTEES

Cadet Program: C. Cadwell

- July 9th training 9am TBA. If you have any suggestions, please let me know.

Maintenance Chairman: J. Carpentier

- Extinguishers are due for annual inspection. I will be completing these by the end of the month.
- A new pressure washer is in service.
- The maintenance bench is cleaned and organized. Thank you Chief Hermacinski.

Squad 311: Chief Hermacinski

- New fire department license plates are on the vehicle.
- Squad 311 is available for all members to use for business. Please ask the Chief for prior approval to do so.

Engine 312: J. Hessling

- A new light on the front of the engine is out. Oscillator light.

Engine 313: J. Fowler

- Truck report has been performed but not completed because the CO detector failed to calibrate. I will investigate further.
- Glucometer testing supplies have expired and need to be replaced.
- New batteries for the TIC are in.
- New batteries for extrication equipment are in and charging and will be put in service today.
- McQueen responded about repairs on the deck gun and updated us on the information about the availability of parts for the controller. We are still working together to get the parts in, and repairs made.

Ranger 314: C.L. Hermacinski

- Truck report is done.

Membership: C.L Hermacinski

- Z. Patrick is in violation.
- Z. Patrick is moved into trainee member status.

By-Laws: T. Bartlett

- No report.

Ways and Means: B. Ingles

- September 6th is our fundraiser at Pizza Ranch.
- Motion to approve: N. Kerley
Seconded: C. L. Hermacinski
Motion carried.
- Request to approve funds for annual fundraiser cookout.
Motion to spend \$5,000: B. Ingles
Seconded: C.L. Hermacinski
Motion carried.

Social Activities

- July 8th 12:30-3:30pm at Liberty Hall is the cookout/ picnic. MHPD and retirees are invited. Setup at noon.
- Carson Cadwell's first birthday party is July 29th at Independence Park pavilion. 1pm-3pm. Gifts not needed.

Health and Wellness: B. Ingles

- Our Saturday trail walks are going well. We would like to get more people involved! Please join us at 10am on Saturdays!
- We are wanting to start another weight loss challenge. Please help with ideas and input for incentives. It would be greatly appreciated!

Safety: T. Bartlett

- Be safe!
- Remember that it is ok to speak up when you are having a hard time with physical tasks. Know your physical limits and communicate to your team members to avoid a first responder getting injured and adding to the workload.

Old Business

- Still waiting on stuffed toys.
- Ped's bag still needs to be finished. N. Kerley is working on that.
- J. Fowler sent a link and info on a new whiteboard. It is the same size as our current whiteboard but is made of glass, so it is easier to clean and use.
- Motion to approve up to \$500 for new whiteboard and accessories: J. Fowler
 - Seconded: C. Cadwell
 - Motion carries
- Manakin is assembled.

New Business

- J. Fowler has been exploring options to get more of a traditional fire service badge for members and found ones to present to the membership. The design was approved by the chief and members present.
- Motion to approve up to \$2,000 for new designed badges: J. Fowler
 - Seconded: B. Ingles
 - Motion carried.
- J. Fowler presented an option for new thin red line mourning bands for new badges.
- Motion to approve up to \$150 on mourning bands: J. Fowler
 - Seconded: N. Kerley
 - Motion carries
- Chief Hermacinski is going to work on acquiring new helmet bands for members that need one and also SCBA mask identifier decals.
- J. Fowler has been investigating options to build a new hoist for hanging/drying hose lines to avoid getting on ladders to do this task. C. Cadwell is going to inquire about pricing to order a 25 ft piece of steel or preferably aluminum tube for this product.
- T. Bartlett is looking into a new option for wildlands maps because Maprika no longer works for everyone.

Good of the Department.

- Thanks B. Ingles for bringing in breakfast.
- N. Kerley will bring breakfast next month.
- St. Jude asked us to be present for the run on Rt. 29 on August 5th. Time TBA

Payment of Outstanding Bills

- None

Motion to Adjourn: J. Fowler
Seconded: C.L. Hermacinski
Meeting adjourned at 1010 hours.

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TREASURER'S REPORT

JUNE 2023 REGULAR BUSINESS MEETING

PETTY CASH ACCOUNT BEGINNING BALANCE **\$ 82.22**

Receipts:		-	Expenditures:		-
1		-	1 Jimmies Locks (Keys)	\$	6.54
2		-	2 Tractor Supply (Screwdrivers)	\$	5.41
Receipts Total \$			Expenditures Total \$		
-			11.95		

PETTY CASH ACCOUNT NEW BALANCE **\$ 70.27**

GENERAL FUND BEGINNING BALANCE **\$ 21,766.99**

Receipts:		-	Expenditures:		-
1 Interest	\$	0.86	1 Walmart (Bedding Donation)	\$	64.11
2		-	2 B. Ingles (Reimb Basket)	\$	52.09
3		-	3 Dollar General (Water and Ice)	\$	101.10
4		-	4 Visa (Burn Ban Signs)	\$	112.04
5		-	5 C. Cadwell (Charcoal)	\$	65.03
Receipts Total \$			Expenditures Total \$		
0.86			394.37		

GENERAL FUND NEW BALANCE **\$ 21,373.48**

FOREIGN FIRE TAX BEGINNING BALANCE **\$ 13,275.56**

Receipts:		-	Expenditures:		-
1		-	1		-
2		-	2		-
Receipts Total \$			Expenditures Total \$		
-			-		

FOREIGN FIRE TAX NEW BALANCE **\$ 13,275.56**

CHECKING ACCOUNT BALANCE **\$ 34,649.04**

SAVINGS ACCOUNT BEGINNING BALANCE **\$ 4,615.01**

Receipts:		-	Expenditures:		-
1 Interest	\$	0.95	1		-

2	Quarterly Allowance	\$	600.00	2	-
3	Panda Express Fundraiser	\$	102.57	3	-
4	Pekin Park Dist (Fire Protection)	\$	300.00	4	-

Receipts Total \$ 1,003.52

Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE **\$ 5,618.53**

TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES **\$ 40,337.84**

Submitted by Treasurer Joshua Fowler