

# MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



## Marquette Heights Fire Department Business Meeting Minutes April 01, 2023

### APPLICANTS/TRAINEES PRESENT

E. Bartlett

### APPLICANTS/TRAINEES ABSENT

D. Davis

### MEMBERS PRESENT

B. Ingles  
N. Kerley  
T. Bartlett  
C. Hermacinski  
C. Cadwell  
C. Stanley  
J. Fowler  
J. Hessling  
C.L. Hermacinski  
J. Carpentier

### MEMBERS ABSENT

Z. Patrick  
B. Fortier

### MEMBERS ON LEAVE

D. Painter

### CADETS PRESENT

### CADETS ABSENT

### GUESTS PRESENT

Meeting called to order by C.A. Hermacinski at 0834 hours.  
Pledge led by: T. Bartlett

## **MINUTES OF PREVIOUS MEETING(S)**

- March Executive Board meeting minutes have been approved.
- Corrections:
  - None
- Additions:
  - None
- Motion to approve minutes of the March business meeting: J. Hessling
  - Seconded: N. Kerley
  - Motion carried.

### **Chief: C.A. Hermacinski**

- FF of the month - None
- 17-1 should come into our possession soon. It needs to be licensed. We are going to work on decal ideas for it.
- Thank you everyone for your continued efforts recently.

### **Assistant Chief: T. Bartlett**

- Our apparel order that was placed is still coming in piece by piece.

### **Captain: C. Cadwell**

- April Squad Training: RIT
- April Dept Training 4/6 Pump Ops and Drafting
- May 4<sup>th</sup> Squad Training is open for ideas.
- Fire College 6/2-6/4 If anyone is interested, let Corey know. Just because you are interested to go, doesn't mean you will be going.

### **Rescue Lt.: N. Kerley**

- April 5 is PAEMS CEU online training.
- CPR Cards did come in via email. Please print them off or send them to the MHFD email. Let Nancy know if you didn't get it.
- Still working on ped's bag for 312
- Plan to fix the arm and get new manakin dressed and put in service for training.

### **Assistant Rescue Lt.: C.L. Hermacinski**

- QAs are done.

### **Treasurer: J. Fowler**

- Reviewed March's treasurer's report: Submitted
  - Motion to approve March's treasurer's report: J. Hessling
  - Seconded: T. Bartlett
  - Motion carried.

**Secretary: J. Carpentier**

- The Tazewell County meeting will be on 04/12/23 at 7:00 pm at the Armington Fire Department.

**Fire Inspector: J. Hessling**

- There was a meeting with the Men's Club regarding Spook Hollow about increasing safety protocols. There will be another meeting this summer.

**REPORTS OF COMMITTEES**

**Cadet Program: C. Cadwell**

- Cadet Training is on Easter. It will be moved and be a supplemental training open to all members. Please submit any ideas for training to C. Cadwell
- Georgetown School will let us talk to 8th graders on a Tuesday or Thursday. We can make flyers to hand out to just MH kids. C. Stanley will be the new principal at Georgetown next school year and will help facilitate this.

**Maintenance Chairman: J. Carpentier**

- J. Carpentier and J. Fowler are in the planning phase of designing and building a new hose hanging system that does not require getting on ladders.
- Discontinuing buying 5-gallon fuel cans and get the gallon size instead.

**Engine 312: J. Hessling**

- Monthly report is done.
- Need to pick up a gas can for mixed fuel for chainsaw.
- Hand lantern charger is now working and in service.

**Engine 313: J. Fowler**

- Monthly report is done.
- We received an update on the DEF header issue via email. Pierce is working on a solution.
- Tray needs installed.

**Ranger 314: C.L. Hermacinski**

- Monthly report is done.
- The water tank is filled.
- Oil dipstick was replaced, and it is no longer leaking.

**Membership: C.L Hermacinski**

- C. Stanley is cleared to run calls.

**By-Laws: T. Bartlett**

- In the process of making a printable copy of By-Law's
- March bylaws meeting was on Light Duty Restriction SOP
- New Light Duty Restriction SOP read aloud by C. A. Hermacinski

### **Ways and Means: B. Ingles**

- C.L. Hermacinski is still looking into fundraisers.

### **Social Activities**

- Planning the next department get together for July 8 at 12:30 pm. Cookout with Independence Day theme. MHFD will provide meat. Retirees are invited. We will send out invites in June.
- MH Fireworks are planned for June 24th with a rain date of June 25th.

### **Health and Wellness: B. Ingles**

- C.L. Hermacinski and T. Bartlett still need to do their run-off for the competition.
- Waiting for warmer weather to plan the next event. Open to ideas.
- Trail walking 10 am on Saturdays at Dirksen Park. Meet at Frontenac and Pontiac at the gate. Starting Saturday April 8th. All members are invited and encouraged to join. Maps are on the PAMBA website and Maprika.

### **Safety: T. Bartlett**

No report

### **Old Business**

- Still waiting on stuffed toy dalmatians. Plastic fire helmets have arrived.
- Ped's bag is still in the process of being sorted out.
- Check still needs to be written and sent for the Enhance the Future scholarship.
- Candy and eggs are in for Easter Egg Hunt
- Still need to get with the Men's Club on the status of the new shed.
- We need to work on organizing tasks to complete meeting room improvements. Checklist needs to be made for things that need done.

### **New Business**

- We will be ordering a new RIT pack for 312. Funds will come out of Foreign Fire Tax. Once one is found, it will go before the membership for a vote to approve.
- Be at the fire deck at noon on Easter for egg hunt. Class B uniforms are required.
- The city has approved a raffle for rides to school fundraiser.
- Approved funds (\$100) to put together a basket donation for Marquette School carnival. Need to have all things for the basket into B. Ingles by 4/21.

### **Good of the Department.**

- Thanks C. Cadwell and Ashten for bringing breakfast.
- J. Fowler will bring breakfast next month.
- Congratulations again to C.L. Hermacinski and J. Hessling for their cardiac arrest save.

**Payment of Outstanding Bills**

- None

Motion to Adjourn: J. Hessling

Seconded: C.L. Hermacinski

Meeting adjourned at 0954 hours.

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## REGULAR BUSINESS MEETING

### MARCH 2023 TREASURER'S REPORT

**PETTY CASH ACCOUNT BEGINNING BALANCE** **\$ 101.02**

| Receipts:         |   | Expenditures:         |   |
|-------------------|---|-----------------------|---|
| 1                 | - | 1                     | - |
| 2                 | - | 2                     | - |
| Receipts Total \$ |   | Expenditures Total \$ |   |
| -                 |   | -                     |   |

**PETTY CASH ACCOUNT NEW BALANCE** **\$ 101.02**

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**GENERAL FUND BEGINNING BALANCE** **\$ 22,768.89**

| Receipts:         |                                  | Expenditures:         |                        |
|-------------------|----------------------------------|-----------------------|------------------------|
| 1                 | Interest \$ 0.91                 | 1                     | Easter Candy \$ 903.46 |
| 2                 | MHMC (Easter Donation) \$ 600.00 | 2                     | -                      |
| 3                 | T-Shirt Reimbursment \$ 524.00   | 3                     | -                      |
| Receipts Total \$ |                                  | Expenditures Total \$ |                        |
| 1,124.91          |                                  | 903.46                |                        |

**GENERAL FUND NEW BALANCE** **\$ 22,990.34**

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**FOREIGN FIRE TAX BEGINNING BALANCE** **\$ 13,275.56**

| Receipts:         |   | Expenditures:         |   |
|-------------------|---|-----------------------|---|
| 1                 | - | 1                     | - |
| 2                 | - | 2                     | - |
| Receipts Total \$ |   | Expenditures Total \$ |   |
| -                 |   | -                     |   |

**FOREIGN FIRE TAX NEW BALANCE** **\$ 13,275.56**

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**CHECKING ACCOUNT BALANCE** **\$ 36,265.90**

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**SAVINGS ACCOUNT BEGINNING BALANCE** **\$ 4,612.10**

| Receipts: |                  | Expenditures: |   |
|-----------|------------------|---------------|---|
| 1         | Interest \$ 0.98 | 1             | - |

Receipts Total \$ 0.98

Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE \$ 4,613.08

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TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES \$ 40,980.00

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Submitted by Treasurer Joshua Fowler