

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



Marquette Heights Fire Department Business Meeting Minutes March 04, 2023

APPLICANTS/TRAINEEES PRESENT

E. Bartlett

APPLICANTS/TRAINEEES ABSENT

D. Davis

MEMBERS PRESENT

N. Kerley
T. Bartlett
C. Hermacinski
C. Cadwell
J. Fowler
J. Hessling
C.L. Hermacinski
Z. Patrick
J. Carpentier

MEMBERS ABSENT

B. Ingles
C. Stanley
B. Fortier

MEMBERS ON LEAVE

D. Painter

CADETS PRESENT

CADETS ABSENT

GUESTS PRESENT

Meeting called to order by CA Hermacinski at 0858 hours
Pledge led by: C Cadwell

MINUTES OF PREVIOUS MEETING(S)

- February Executive Board meeting minutes have been approved.
- Corrections:
 - None
- Additions:
 - None
- Motion to approve minutes of the February business meeting: J Hessling
 - Seconded: N Kerley
 - Motion carried.

Chief: C.A. Hermacinski

- FF of the month - T Bartlett for the banquet.
- Grass burn will be this Thursday March 9th. Be at the fire deck at 1200.
- We are allowing Station 2 to produce official MHFD products. Restricted to members only.
- J Hessling please inspect RIT pack on 312 before RIT training on April 6

Assistant Chief: T. Bartlett

- New uniforms have been ordered and are currently arriving piece by piece and will be dispersed when the entire order arrives.
- Bunker gear fitting for J Carpentier and Z Patrick Tuesday March 14 at 0700.

Captain: C. Cadwell

- March 19 department training will be live fire training at Spook Hollow
- May Tazewell County fire school is canceled. Squad training will be held instead. Please let me know if there is something you want to train on.
- RIT training will be April 6 and we will be training on SCBA air.
- OSHA requires training on SCBA air once per quarter.

Rescue Lt.: N. Kerley

- April 5 at 1900 is PAEMS CEU training. It will be held online. 2 CEU hours.
- T Bartlett's license was sent in for renewal
- CPR cards are being delayed due to email issues. N Kerley is going to get it worked out.
- Training manakin is in but has damage from shipping. Manufacturer has been contacted and is replacing damaged parts per CA Hermacinski.
- CL Hermacinski and J Hessling acknowledged for cardiac arrest save. They have been submitted for pins and certificates.

Assistant Rescue Lt.: C.L. Hermacinski

- QA's are done

Treasurer: J. Fowler

- Reviewed March's treasurer's report:
 - Motion to approve March's treasurer's report: T Bartlett
 - Seconded: J Hessling
 - Motion carried.

Secretary: J. Carpentier

- The Tazewell County meeting will be on 03/08/23 at 7:00 pm at the Washington Fire Department.

Fire Inspector: J. Hessling

- Chief Hermacinski needs to meet with the inspector about new regulations on haunted attractions that need to be addressed regarding Spook Hollow.

REPORTS OF COMMITTEES

Cadet Program: C. Cadwell

- We no longer have any cadets
- We will have supplementary training to replace cadet training. Date and time will be announced at a later time.

Maintenance Chairman: J. Carpentier

- New SCBA air compressor system is now in service. Those that have not been trained on using it should not operate the system until properly trained per Chief Hermacinski
- Discussion on using old gear for a display.

Engine 312: J. Hessling

- Monthly report is done. Minor issues are being addressed. One of the blue lights in the light bar is not spinning and one hand lantern is not charging.

Engine 313: J. Fowler

- Truck report is done.
- Still getting check engine lights.
- Getting sent to 4B to address the wire harness issue and thermal shield installed.
- Tray has been repaired, needs to be loaded with hose and put in service.
- J Fowler requests to explore options for small portable generator and LED portable, rechargeable scene lights.

Ranger 314: C.L. Hermacinski

- Truck report is done
- Should be filled with water before grass burn on Thursday and make sure water does not smell bad.
- Wildlands wheel for Stokes basket has been put in service. No rear view visibility issues noted with the wheel in its designated place on bed of 314.

Membership: C.L Hermacinski

- Announcement of new trainee, E Bartlett.
- E Bartlett has successfully completed the cadet program and is being promoted to trainee per C Cadwell. Congratulations Emma Bartlett!

By-Laws: T. Bartlett

- We need to have a meeting to address making changes to bylaws regarding medical leave. Bylaws meeting at 1000 Sunday March 5. Open meeting.

Ways and Means: B. Ingles

- Chief Hermacinski would like to explore the idea of creating a spring fundraiser.
- CL Hermacinski to bring information on a fundraiser at Texas Roadhouse to the next business meeting.
- Culvers, Jimbo's Jumbo, Monical's and Kouri's will also be considered as fundraising options.

Social Activities

- St. Patrick's Day themed potluck next Saturday March 11 at 1700 at the fire deck.
- As a department, we will start doing these potlucks on a quarterly basis per Chief Hermacinski to promote more camaraderie. Potlucks will be for members and immediate family exclusively.

Health and Wellness: B. Ingles

- N Kerley would like to get a group together to do some walking at the park.
- T Bartlett will be doing a walk and run at Dirksen park, and everyone is invited to join.

Safety: T. Bartlett

- MSDS sheets are in a binder in the meeting room.
- We need to keep a cleaner and more organized fire deck per Chief Hermacinski
- We need to take things out to the storage shed that aren't needed on a normal basis
- MSDS sheets need to be moved to above maintenance bench
- New fire deck floor epoxy will not happen this year.
- Aluminum cans at the fire deck need to be taken to TAPS or another local organization that accepts them for donation.
- Helmet requirement for operation of 314 will be researched by CA Hermacinski.
- Chief Hermacinski has sent an email link with OSHA safety requirements for fire departments to all members
- SCBA fit testing to be done for all FD personnel at a later date TBD.

Old Business

- Plastic helmets have come in. Still waiting on dalmatian plush toys.
- J Fowler to send check for Enhance the Future scholarship

New Business

- New Pediatrics bag to be ordered by CL Hermacinski. N Kerley has a list of what needs to be included.
- B Ingles and CL Hermacinski to chair Easter activities.
- Motion to spend up to \$1,500 on Easter Egg Hunt candy and prizes by J Hessling Second J Fowler. Motion carried.
- We will be filling Easter eggs Saturday April 1 after a business meeting.
- Be at the fire deck for Easter egg hunt on Sunday April 9 at 1130. Class B uniforms required.

Good of the Department.

- Thanks Chief Hermacinski for bringing in breakfast.
- C Cadwell will bring breakfast next month.

Payment of Outstanding Bills

- Enhance the Future

Motion to Adjourn: T Bartlett

Seconded: J Hessling

Meeting adjourned at 1037 hours.

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REGULAR BUSINESS MEETING

FEBRUARY 2023 TREASURER'S REPORT

PETTY CASH ACCOUNT BEGINNING BALANCE **\$ 101.02**

	Receipts:		Expenditures:
1			1
2	-		2
	Receipts Total \$	-	Expenditures Total \$
			-

PETTY CASH ACCOUNT NEW BALANCE **\$ 101.02**

GENERAL FUND BEGINNING BALANCE **\$ 26,323.88**

	Receipts:		Expenditures:
1	Interest \$ 0.84		1 Dominos (Standby Dinner) \$ 40.00
2	Quarterly Allowance \$ 600.00		2 Dinges Fire (Terra Tamer) \$ 1,983.83
3			3 Alexander's (Banquet) \$ 2,052.00
4	-		4 Screen Graphics \$ 80.00
	Receipts Total \$	600.84	Expenditures Total \$
			4,155.83

GENERAL FUND NEW BALANCE **\$ 22,768.89**

FOREIGN FIRE TAX BEGINNING BALANCE **\$ 13,275.56**

	Receipts:		Expenditures:
1			1
2	-		2
	Receipts Total \$	-	Expenditures Total \$
			-

FOREIGN FIRE TAX NEW BALANCE **\$ 13,275.56**

CHECKING ACCOUNT BALANCE **\$ 36,044.45**

SAVINGS ACCOUNT BEGINNING BALANCE **\$ 4,611.22**

	Receipts:		Expenditures:
1	Interest \$ 0.88		1

Receipts Total \$ 0.88

Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE \$ 4,612.10

TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES \$ 40,757.57

Submitted by Treasurer Joshua Fowler