

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



Marquette Heights Fire Department Business Meeting Minutes January 07, 2023

APPLICANTS/TRAINEEES PRESENT

APPLICANTS/TRAINEEES ABSENT

D. Davis

MEMBERS PRESENT

MEMBERS ABSENT

B. Ingles
N. Kerley
T. Bartlett
C. Hermacinski
C. Cadwell
J. Fowler
J. Hessling
C.L. Hermacinski
Z. Patrick
B. Fortier
J. Carpentier

C. Stanley

MEMBERS ON LEAVE

D. Painter

CADETS PRESENT

CADETS ABSENT

E. Bartlett
G. Weiss

GUESTS PRESENT

Meeting called to order by CA Hermacinski at 0844 hours
Pledge led by: C. Cadwell

Motion to suspend meeting for officer elections at 0847 hours: T. Bartlett
Second: J. Hessling
Motion carried.

Officer Elections:

- Chief
 - Motion to close nominations: N. Kerley
 - Second: J. Hessling
 - Nominees:
 - C.A. Hermacinski
 - Yes - 11
 - No - 0
 - Abstain - 0
 - 11 votes election closed

- Assistant Chief
 - Motion to close nominations: N. Kerley
 - Second: J. Hessling
 - Nominees:
 - T. Bartlett
 - Yes - 11
 - No - 0
 - Abstain - 0
 - 11 votes election closed

- Captain
 - Motion to close nominations: T. Bartlett
 - Second: J. Hessling
 - Nominees:
 - C. Cadwell
 - Yes - 10
 - No - 1
 - Abstain - 0
 - 11 votes election closed

- Rescue Lieutenant
 - Motion to close nominations: T. Bartlett
 - Second: CL Hermacinski
 - Nominees:
 - N. Kerley
 - Yes - 11
 - No - 0
 - Abstain- 0
 - 11 votes elections closed

- Assistant. Rescue Lieutenant
 - Motion to close nominations: T. Bartlett
 - Second: J. Hessling
 - Nominees:
 - C.L Hermacinski
 - Yes- 11
 - No- 0
 - Abstain- 0
 - 11 votes Election closed
- Treasurer
 - Motion to close nominations: T. Bartlett
 - Second: J. Hessling
 - Nominees:
 - J. Fowler
 - Yes- 11
 - No- 0
 - Abstain- 0
 - 11 votes Election closed
- Secretary
 - Motion to close nominations: T. Bartlett
 - Second: J. Hessling
 - Nominees:
 - J. Carpentier
 - Yes- 11
 - No- 0
 - Abstain- 0
 - 11 votes Election closed
- Fire Inspector
 - Motion to close nominations: N. Kerley
 - Second: J. Hessling
 - Nominees:
 - J. Hessling
 - Yes - 11
 - No - 0
 - Abstain- 0
 - 11 votes Election closed

Elections complete and regular business meeting reconvened at 0908 hours.

MINUTES OF PREVIOUS MEETING(S)

- December Executive Board meeting minutes have been approved
- Corrections:
 - None
- Additions:
 - None
- Motion to approve minutes of the December business meeting: J. Hessling
 - Seconded: T. Bartlett
 - Motion carried

Chief: C.A. Hermacinski

- FF of the month - B. Ingles and CL. Hermacinski for Food Baskets. CA Hermacinski, CL Hermacinski, T. Bartlett, N. Kerley, J. Fowler, J. Carpentier, J. Hessling, E. Bartlett for Christmas Eve with Santa.
- Everyone has got their blue light letter, if you have one it needs to be in your glove box.
- Wednesday the 11th approx. 8:15 am Lasalle will be closed between St. Clair and Cavalier. probably be closed all day.

Assistant Chief: T. Bartlett

- I need some people to stay after the meeting so I can get measurements for uniforms.

Captain: C. Cadwell

- Department Training on January 15th CPR and AED, This is a mandatory training.
- Squad Training on February 2nd on Dynamic documentation/Radio Communication

Rescue Lt.: N. Kerley

- CPR on the 15th, Ashley Knowles will be coming to do it. There will be a \$3 charge.
- Continued education is going to shift to online only. CEUs will be on the first Wednesday at 7pm.
- Will be turning into the Men's Club a mannequin for training to see if they would purchase it for us.
- Looked into pulse ox for 312.
- T. Bartlett expires in March, will be getting it turned in soon.
- Chelsea and I will be getting together to do our self-inspections.

Assistant Rescue Lt.: C.L. Hermacinski

- QAs are done.
- Glucagon has been purchased and is in the trucks.
- We need to do a better job at cleaning the bag.

Treasurer: J. Fowler

- Reviewed December's treasurer's report:
 - Motion to approve December's treasurer's report: J. Hessling
 - Seconded: B. Ingles.
 - Motion carried.
- Get with me on the apparel order to get me the money and get your stuff.

Secretary: C. Cadwell

- The Tazewell County meeting will be on 01/11/23 at 7:00 pm at South Pekin Fire Department.
- Read cards.

Fire Inspector: J. Hessling

- Still updating information on the trucks.

REPORTS OF COMMITTEES

Cadet Program: C. Cadwell

- Cadet training tomorrow 1/8/23 on CPR training 9am.

Maintenance Chairman: J. Fowler

- Need to get an order put in for ceiling tiles in the bathroom.

Engine 312: C. Cadwell

- The monthly truck report is done.

Engine 313: J. Fowler

- Monthly truck report is done.
- Remember to put in high idle on every call. If you are by yourself, just put the truck in high idle instead of pump.
- Need to get back to washing or rinsing the truck in this weather.
- Will pick up more truck wash.

Ranger 314: J. Hessling

- Monthly truck report is done.
- The wheel for the stokes basket, we need to figure out where to mount it.
- Discussed the need for a mirror for the passenger side.

Membership: C.L Hermacinski

- D. Davis has made up his trainings. he has 1-2-2, only been to 1 meeting. He does work most days.
- Motion to move Dustin from applicant to trainee and waive the business meeting: CL. Hermacinski
- Seconded: N. Kerley
- Motion carried.
- Everyone is in good standing from last quarter.

- Congratulations Josh Carpentier on becoming a member.

By-Laws: T. Bartlett

- By laws will be updated.

Ways and Means: B. Ingles

- Friday we will be loading aluminum up and taking in on Saturday.
- We will be letting the community know we will no longer be accepting aluminum after we take it in.

Social Activities

- Banquet coming up on the 4th, cocktails at 6pm. Retirees please RSVP to Tony Bartlett by January 15th. See attached Banquet invite.

Health and Wellness: B. Ingles

- Whenever you guys are ready let me know, we will get together and do the run.

Old Business

- Thank you to everyone for their help with food baskets.
- Still looking at the stuffed animals for the trucks. having a hard time finding what we had before.
- No update on the generator.
- We did get the Christmas tree; we need to get it off the floor. a bag for the tree has been purchased for it.
- The Christmas Tree was donated in memory of Mary Cutler.

New Business

- Rec. Association is requesting our donation.
- Motion to Spend \$300 to sponsor: B. Ingles
- Seconded: T. Bartlett
- Motion carried.
- Need a date and time for pizza parties for the school.
- Friday the 27th 11 am for Marquette school, more information to come.

Good of the Department.

- Need to set up a new group picture, more to come.
- Thanks B. Ingles for bringing in breakfast.
- N. Kerley will bring breakfast next month.

Payment of Outstanding Bills

- None

Motion to Adjourn: J. Fowler

Seconded: N. Kerley

Meeting adjourned at 1006 hours.

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



REGULAR BUSINESS MEETING

DECEMBER 2022 TREASURER'S REPORT

PETTY CASH ACCOUNT BEGINNING BALANCE **\$ 10.32**

Receipts:		Expenditures:	
1 Transfer from Checking	\$ 89.00	1 Reimb C. Hermacinski (Tape)	\$ 24.00
2	-	2	-
Receipts Total \$ 89.00		Expenditures Total \$ 24.00	

PETTY CASH ACCOUNT NEW BALANCE **\$ 75.32**

GENERAL FUND BEGINNING BALANCE **\$ 26,474.43**

Receipts:		Expenditures:	
1 Interest	\$ 0.97	1 C. L. Hermacinski (Fitness Winner)	\$ 110.00
2 Food Basket Donations	\$ 2,520.00	2 Reimb T. Bartlett (Christmas Party)	\$ 686.74
3 Pork Chops	\$ 96.00	3 Reimb J. Fowler (Cup Holders)	\$ 15.00
4		4 Visa (Glucagon)	\$ 1,158.65
5		5 Walmart (Candy Canes)	\$ 44.64
6		6 Visa (Barricade)	\$ 119.19
7	-	7 Reimb C. Hermacinski (Hot Coco)	\$ 41.94
8	-	8 Transfer to Petty Cash	\$ 89.00
9	-	9 Food Baskets	\$ 2,753.97
10	-	10 Screen Graphics (Apparel order)	\$ 665.00
11	-	11 Visa (Carhartt for J. Carpentier)	\$ 109.99
Receipts Total \$ 2,616.97		Expenditures Total \$ 5,794.12	

GENERAL FUND NEW BALANCE **\$ 23,297.28**

FOREIGN FIRE TAX BEGINNING BALANCE **\$ 13,275.56**

Receipts:		Expenditures:	
1	-	1	-
2	-	2	-
Receipts Total \$ -		Expenditures Total \$ -	

FOREIGN FIRE TAX NEW BALANCE **\$ 13,275.56**

CHECKING ACCOUNT BALANCE **\$ 36,572.84**

SAVINGS ACCOUNT BEGINNING BALANCE \$ 4,609.29

1 Interest	Receipts:	\$ 0.95	1	Expenditures:	-
	Receipts Total	\$ 0.95		Expenditures Total	\$ -

SAVINGS ACCOUNT NEW BALANCE \$ 4,610.24

TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES \$ 41,258.40

Submitted by Treasurer *Joshua Fowler*

MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



2022 ANNUAL TREASURER'S REPORT

Petty Cash Beginning Balance	\$ 104.11
Receipts Total	+ \$ 89.00
Expenditures Total	- \$ 117.79
Petty Cash Ending Balance	<u>\$ 75.32</u>
<hr/>	
General Fund Beginning Balance	\$ 21,695.56
Receipts Total	+ \$ 21,174.11
Expenditures Total	- \$ 19,572.39
General Fund Ending Balance	<u>\$ 23,297.28</u>
<hr/>	
Foreign Fire Tax Beginning Balance	\$ 10,116.54
Receipts Total	+ \$ 3,159.02
Expenditures Total	- \$ -
Foreign Fire Tax Ending Balance	<u>\$ 13,275.56</u>
<hr/>	
Checking Account Beginning Balance	\$ 31,812.10
Receipts Total	+ \$ 24,333.13
Expenditures Total	- \$ 19,572.39
Checking Account Ending Balance	<u>\$ 36,572.84</u>
<hr/>	
Savings Account Beginning Balance	\$ 4,607.18
Receipts Total	+ \$ 3.06
Expenditures Total	- \$ -
Savings Account Ending Balance	<u>\$ 4,610.24</u>

Submitted by Treasurer *Nashua Fowler*