

# MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61554



## Marquette Heights Fire Department Business Meeting Minutes November 06, 2021

### APPLICANTS/TRAINEEES PRESENT

B. Fortier

### APPLICANTS/TRAINEEES ABSENT

### MEMBERS PRESENT

N. Kerley  
T. Fortier  
T. Bartlett  
C.A. Hermacinski  
C. Stanley  
J. Hessling  
C.L. Hermacinski  
Z. Patrick

### MEMBERS ABSENT

B. Ingles  
B. Aschenbrenner  
C. Cadwell  
J. Fowler  
J. Hoffman

### MEMBERS ON LEAVE

D. Painter  
S. Kuhn

### CADETS PRESENT

### CADETS ABSENT

E. Bartlett  
H. Hoffman  
A. Fortier

### GUESTS PRESENT

Scott Parker

Meeting called to order by T.Fortier at 08:30 hours  
Pledge led by: C.A. Hermacinski

## **MINUTES OF PREVIOUS MEETING(S)**

- October Executive Board meeting minutes have been approved
- Corrections:
  - None
- Additions:
  - None
- Motion to approve minutes of the October business meeting: T. Bartlett
  - Seconded: C.A. Hermacinski
  - Motion carried

### **Chief: T. Fortier**

- FF of the month -
  - C. Stanley and C.L. Hermacinski for School Presentations
  - C.A. Hermacinski, B. Ingles, J. Hessling N. Kerley for Fire Drills
  - B. Ingles, C.A. Hermacinski, J. Fowler, C.L. Hermacinski, N. Kerley, and honorable mention to L. Forbes for the Kindergarten Field Trip
  - J. Fowler and B. Ingles -Halloween Night
- Thanks to C.A. Hermacinski for his work on the radio grant
- Updated SOPs. Will let everyone know when they are in the folder.

### **Assistant Chief: C.A. Hermacinski**

- Remember that on CO calls, don't clear the scene unless you get 0 readings throughout the entire house. If you can't get a zero reading, do something different and if needed call Ameren.
- New air pack in service in 313. Is capable of buddy breathing.
- New pony lines will be ordered this week pending approval by city council.
- All hose has been tested and passed.
- Thanks to everyone for your help with Spook Hollow.

### **Captain: T. Bartlett**

- Nov 21 Department training will be on scene size up
- December 2 Squad training will be on burn injuries
- December 12 Department training will be medication review
- The training application has been submitted for next year and will have two open trainings. Let T. Bartlett know if you have any ideas.

### **Rescue Lt.: N. Kerley**

- EMS meeting is December 1st at 7pm at PAEMS office
- N. Kerley will be printing out updates of new protocols.
- Several EMT/EMR licenses are being reviewed and renewed
- Emesis bags will be placed in both engines.
- New box of masks will go in both engines.
- On calls, make sure we are checking expiration dates and strip codes.

**Assistant Rescue Lt.: C. Stanley**

- QA will be worked on this week.
- Let me know if there are any issues with inventory.

**Treasurer: J. Fowler**

- Reviewed October's treasurer's report:
  - Motion to approve October's treasurer's report: J. Hessling
  - Seconded: N. Kerley
  - Motion carried.

**Secretary: C. Cadwell**

- The Tazewell County meeting will be on 11/10/21 at 7:00 pm at Deer Creek Fire Department.

**Fire Inspector: J. Hessling**

- Neumann Lawn inspected with no issues
- Marquette Elementary was inspected with no issues
- Georgetown was inspected
  - A few things brought to the attention of the principal. Will follow up.
- City Office was inspected
  - One issue in the police area was found. Will follow up.
- McCamy's Hardware was inspected
  - Three things brought to their attention. Will come back in two weeks to follow up.

**REPORTS OF COMMITTEES**

**Cadet Program: C.A. Hermacinski**

- November 14th at 9am on scene size up.

**Maintenance Chairman: J. Fowler**

- 312's Bay door was broken and is now fixed.
- Cascade system was serviced.

**Engine 312: C. Cadwell**

- The monthly truck report is done.
- Door struts have been replaced.
- Charger needs to be installed.
- Need a tire mark for parking.

**Engine 313: J. Fowler**

- The monthly truck report is done.
- Sealant for cab leak is in. Can be installed after it is cleaned and dry.
- Touch up paint is ordered and on the way.
- Heater core on the rear-passenger side needs fixed.
- Tank valve and recycle will be left open. Truck needs to be put in pump any time the temperature is below freezing.

### **Ranger 314: J. Hessling**

- The monthly truck report is done.
- Engine is running a bit rough, so it will be rechecked. We should look into getting in serviced. Will add some stabilizer.
- Pump needs to be drained and antifreeze added.
- Need to purchase Velcro straps for the stokes basket.
  - Will look into getting new red strips.
  - Checklist will be updated to check the number of Velcro straps on the stokes basket.

### **Membership: C.L. Hermacinski**

- Z. Patrick has reapplied to the department and his membership status and seniority has been restored.
- D. Coon has resigned from the department.

### **By-Laws: T. Bartlett**

- Some new SOP changes are being reviewed by T. Fortier and will be out for review.

### **Ways and Means:**

- No report

### **Social Activities**

- Christmas Party
  - Saturday, December 4th at 1:00pm.
  - Motion to spend up to \$760 for the Christmas Party food and gifts: T. Bartlett
    - Seconded: C.A. Hermacinski
  - Need gift ideas as soon as possible.
  - Gift and Food Sign-up will be posted.
  - Santa will be there.

### **Health and Wellness: T. Fortier**

- No Report

### **Old Business**

- Apparel order is in. Some still needs to be paid for and picked up.

### **New Business**

- J. Fowler would like to...
  - Propose a Rubbermaid organizer for chemicals etc. for the bathroom
  - Propose removal of old storage lockers and replace them with a new system.
  - This was discussed and was not suggested by the membership at this time.

- Tony Brown has asked for future requests for the budget. It was suggested that we look into:
  - New shed
  - Two new ceiling fans
  - Replace Walk-through door and Soffit
  - Replace ceiling tiles in bathroom and meeting room
  - Re-epoxy/paint deck floor
  - Concrete apron directly out to the road
- T. Fortier would like us to look into getting some shipping containers for training. These could possibly be placed in the woods behind Spook Hollow or at the end of Logan Rd.

### **Good of the Department.**

- Idea brought forth by Scott Parker, a citizen of Marquette Heights and a professional Santa.
  - Suggestion to do a kickoff for Toy Drive/Food Drive and Pictures with Santa
  - Two sessions on Saturday November 27th
    - Morning 10am-12pm and afternoon 1-3pm
- Business Meeting in January will be on the 8th and not January 1st.
- J. Fowler would like a list of soda that we would like in the soda machine.
- Radio grant is moving ahead. Waiting on Supreme to get a quote so that it can be submitted to East Peoria. We will be getting three mobile radios, nine portable radios, and then we will be purchasing one portable radio.
- Food Baskets
  - Will update the Google Form and get to B. Ingles.
  - Lori Kauhmann cannot get us boxes any longer, so we need a new source for boxes. If anyone has a contact, please let us know.
- Still working on getting the donation from Walmart from the Cookout.
- Thanks to C. Stanley for breakfast. N. Kerley will bring breakfast next month.

### **Payment of Outstanding Bills**

- None

Motion to Adjourn: C. Hermacinski

Seconded: T. Bartlett

Meeting adjourned at 10:06 hours.

# MARQUETTE HEIGHTS FIRE DEPARTMENT

715 LINCOLN ROAD • MARQUETTE HEIGHTS, ILLINOIS • 61564



## REGULAR BUSINESS MEETING

### OCTOBER 2021 TREASURER'S REPORT

**PETTY CASH ACCOUNT BEGINNING BALANCE** **\$ 171.94**

Receipts:		Expenditures:	
1	-	1 Kroger (Halloween Candy)	\$ 34.52
2	-	2	-
Receipts Total \$ -		Expenditures Total \$ 34.52	

**PETTY CASH ACCOUNT NEW BALANCE** **\$ 137.42**

**GENERAL FUND BEGINNING BALANCE** **\$ 11,448.50**

Receipts:		Expenditures:	
1 Interest	\$ 0.61	1 Screen Graphics (Tshirt Order)	\$ 572.00
2 IL Comptroller (Covid Grant)	\$ 10,773.00	2	-
3	-	3	-
Receipts Total \$ 10,773.61		Expenditures Total \$ 572.00	

**GENERAL FUND NEW BALANCE** **\$ 21,650.11**

**FOREIGN FIRE TAX BEGINNING BALANCE** **\$ 10,116.54**

Receipts:		Expenditures:	
1	-	1	-
2	-	2	-
Receipts Total \$ -		Expenditures Total \$ -	

**FOREIGN FIRE TAX NEW BALANCE** **\$ 10,116.54**

**CHECKING ACCOUNT BALANCE** **\$ 31,766.65**

**SAVINGS ACCOUNT BEGINNING BALANCE** **\$ 4,576.60**

Receipts:		Expenditures:	
1 Interest	\$ 0.20	1	-

Receipts Total \$ 0.20

Expenditures Total \$ -

SAVINGS ACCOUNT NEW BALANCE \$ 4,576.80

---

TOTAL OF ALL FIRE DEPARTMENT FUNDS AND MONIES \$ 36,480.87

---

Submitted by Treasurer Joshua Fowler